



Trinity Christian Counseling
Suites 300 and 309
117 Cass Avenue
Mt. Clemens, MI 48043
586-468-0401
Fax: 586-463-2389
counseling@trinityct.org
www.trinityct.org/counseling

OFFICE POLICY

Beginning January 1, 2019 we will be making some changes to our office policy:

Payments of copays and deductibles are to be made at time of service. A \$5.00 billing fee will be charged for all unpaid copays.

If a session is not canceled 24 hours prior to the scheduled time a \$50.00 charge will be billed to your account.

A \$30.00 fee will be charged on all returned checks.

I have read the office policy of Trinity Christian Counseling and accept the terms.

Sign _____ Date _____

Remember that new deductibles and copays go into effect on January 1, 2020. Please check with your insurance company if you have any questions.

Thank you,

Trinity Christian Counseling

David Brown DCE, LPC, NCC Zhela Bennett, LLPC

Kristin Hardy DCE, LPC, NCC Daniel Burke MA, LLP